Elementary Retention Policy

Promotion for grades K, 1, 2

To be promoted to the next grade level, students must:

- Be at or above grade level.
- Demonstrate at least 75% mastery of the objectives/standards for the respective grade level.
- Evidence of consistent growth seen in bi-weekly assessments, Common Formative Assessments (CFA), and other standardized assessments such as MAP (Measurement of Academic Progress), and DRA assessments.

Conditional promotion for Grade 3

Students may be conditionally promoted if they are:

- Working at no more than one year below grade level in reading and math.
- Earning a passing score (at least 75%), in all core subjects (Reading, Math, Science, & Social Studies)

Retention Policy for Grades K - 3

*The scholar’s age and/or social/emotional development criteria will need to take into consideration when considering retention for Kindergarten scholars. The final decision for retention in Kindergarten lies with the parent as Kindergarten is not mandatory.

A decision to retain a student will be made if the student has failed to meet the following criteria:

- Student has not demonstrated grade level proficiency in Core subjects.
- Failed to meet the conditions in the promotion criteria.
- Excessive unexcused absences-

*A decision to retain a student will be made in consultation with the Director classroom Teacher, parent, Dean, and other staff if appropriate. The final decision to retain remains with the school Director in grades 1, 2, & 3. Parents will be notified as soon as retention is being considered, and no later than the end of the 2nd Quarter.